



St. Augustine School **Traffic Safety Guidelines**

We want to ensure the protection and safety of St. Augustine students. Please, review the following traffic rules carefully to support the safe and secure transition of ALL students.

Parents, thank you for your continued commitment and patience, and, most importantly, your KIND and FRIENDLY cooperation to work as a community to follow PICK-UP procedures at the end of the school day. Your respect for the procedures AND the parents and staff members on duty at this time will ensure the safety and security of all children in our community.

A reminder that a kind “thank you” and a smile go a long way to building community towards those parents who are volunteering for traffic patrol and duty. Equally, the opposite gestures and treatment of parent volunteers go a long way to break down and damage community. Thank you for being kind, respectful, and grateful amongst each other and, in turn, setting the example of kindness, respect, and gratitude for our students at both drop-off and pick-up.

Please, communicate this to guardians, family members, and friends who you may call upon for drop-off and pick-up.

Morning DROP-OFF

Parents may drop students off at 8:00am. Playground supervision is in place between 8:00-8:30am. The school alley (between West 7th and 8th Avenue) gates will be opened at 8:00am and closed promptly at 8:30am. Late parents are responsible for ensuring the safe arrival of the student(s) they drop off.

Parents are ALLOWED to drop students off:

- On West 8th (parents must remain in their car – NO PARKING is allowed on West 8th)
- At the north end of the school alley (by the West 7th main entrance) – when dropped here students will enter through the main entrance of the school to proceed to the playground.
- ONLY parents with a disability or a disabled child are allowed in the parking lot in the designated area.

Parents are NOT ALLOWED to drop students off:

- In the parking lot or at the end of the parking lot.
- On West 7th Avenue unless the vehicle is parked in a designated parking location.
- In the middle of the school alley

Please, note: parents are NOT PERMITTED to drive through or park in the staff parking lot.

Afternoon PICK-UP

WALKERS (COURTYARD PICK-UP) from 3:00 to 3:15

- ONLY students who will be walking home will exit the school via the SOUTH exits into the courtyard.
- Students whose parents are not already waiting in the courtyard will be asked to wait with the staff member assigned to supervise the courtyard from 3:00 - 3:15. This will be in a coned off area around the exterior steps by the gym. (see RED AREA of diagram on next page)
- Only students whose parents/ guardians are already in the courtyard may leave the coned off area to either leave for the day or play in the courtyard/ playground. Parents, please, collect your child(ren) from the coned-off pick up zone.
- ONLY the EAST gate along Arbutus will be open at pick-up.
- The SOUTH gate will remain locked.
- At 3:15, the supervising staff member will accompany student walkers who have not yet been picked up to the front of the school, where their parents will be asked to pick them up. Supervision at the front of the school will be provided until 3:30pm (see next section).
- After 3:15, whether walking or driving, parents are asked to pick up their child(ren) at in the LANEWAY (see below for procedures).

DRIVERS (LANEWAY PICK-UP) from 3:00 to 3:30

- N.B. Pick-up for drivers will no longer be along 8th Avenue.
- Pick-up will occur along the LANEWAY.
- Students expecting to be picked up by car will exit via the front entrance of the school.
- Parent volunteers will supervise traffic at the bottom and top of the laneway.
- Parent drivers are asked to form a SINGLE LANE queue in the laneway.
- LOADING will only occur for the front 4–5 cars along the curb at the top of the laneway.
- Loading will be controlled by parent volunteers and a staff member on supervision on the PASSENGER SIDE (curb side) of vehicle ONLY. Grade 7

- students will also be on hand to assist.
- There will be NO PARKING or EXITING for cars along the laneway.
 - If you are at the top of the queue and your child(ren) are not ready, you will be asked to move forward and circle back around the block to the back of the queue.
 - The laneway will be closed at 3:30pm

